

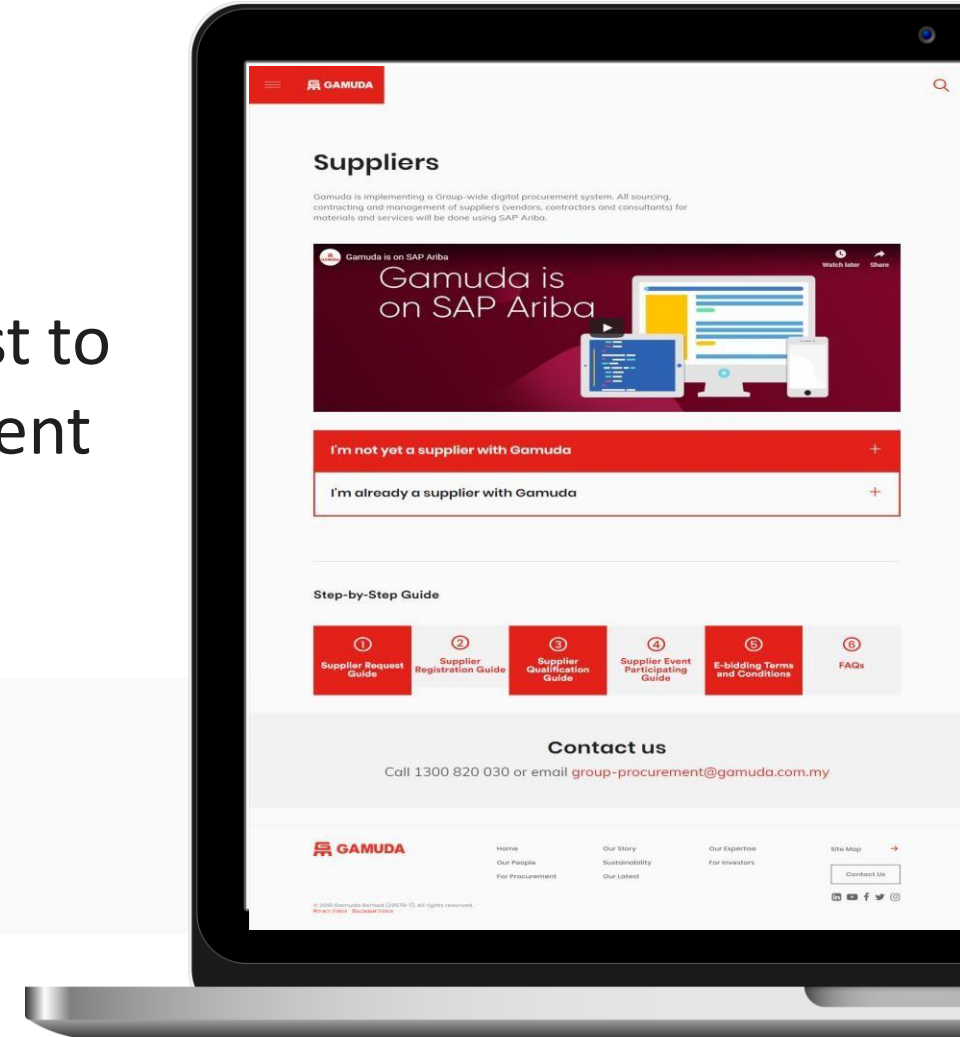
SUPPLIER REQUEST USER GUIDE



Engineering & Construction | Property Development | Infrastructure Concessions

Introduction

This user guide will provide an overview of the 'Supplier Request Process' to register your interest to part of Gamuda Group of Companies E-Procurement Platform (SAP Ariba)



Supplier Request (SAP ARIBA)

You can access the 'Supplier Request Form' by visiting <https://gamuda.com.my/for-procurement/>

Please click "Register your interest here" to submit Supplier Request Form.

We welcome your interest in being a part of the Gamuda Group of Companies E-Procurement Platform (SAP Ariba).

[Register your interest here ->](#)

Supplier Request (SAP ARIBA)

Supplier Request Form

You will then be redirected to the "Supplier Request Form". You are required to fill in all relevant details.

1 Registered Company Name

1.1 Registered Company Name *

3 Registration Number *

4 Business Region (The main business region that your company operate.) *

Please select the main business region that your company operate.

5 Primary Contact

(This contact will be the Administrator for your company's Ariba Network account.)

5.1 First Name *

5.2 Last Name *

5.3 Designation *

5.4 Office Telephone Number (DID) (e.g. +603-74918288 (1234)) *

5.5 Mobile Telephone Number *

5.6 Email (Please provide a valid email address, e.g. general@company.com) *

5.7 Please provide reason for request *

Once all the relevant information have been filled out, click 'Submit' at the end of the page to submit your Supplier Registration Request.

Submit

Cancel

Supplier Request (SAP ARIBA)

You will receive the following system generated email advising your request has been submitted :-

Gamuda Berhad is reviewing your request



Ariba Administrator <no-reply@ansmtp.ariba.com>

To [\(Your Email Address\)](#)

[↩ Reply](#) [↩ Reply All](#) [→ Forward](#)

Hello [\(Your Company name\)](#)

Gamuda Berhad has received your request and will review it for acceptance.

Gamuda response will be emailed to [\(Your Email Address\)](#)

NOTE: For any further queries, please contact Gamuda Group Procurement team via email

- Malaysia (HQ) : group-procurement@gamuda.com.my or phone 1-300-820 030.
- Vietnam (Ho Chi Minh) : glhcmc.procurement@gamudaland.com.my
- Vietnam (Hanoi) : glhn.procurement@gamudaland.com.my
- Australia* : group.procurement.gab@gamuda.com.au

*Please leave your contact number and we will contact you as soon as possible

For more information regarding the Ariba Network account, go to <https://gamuda.com.my/for-procurement> to download "Read the supplier user guide"

Thank you.

Gamuda Group Procurement Team

Once your Supplier Registration Request is approved by Gamuda, you will receive a system generated email, inviting you to further complete the **Gamuda Supplier Registration Questionnaire**.

GETTING SUPPORT

Need some help? This section explains how to get support.

Assistance from Gamuda Group Procurement

Contact Gamuda Group Procurement for business support via the following:-



Support line: 1-300-820 030 (Malaysia) / +61432482596 (Australia)
Monday – Friday, 9:00am – 5:00pm (GMT+8)



- **Malaysia** : group-procurement@gamuda.com.my
- **Singapore** : gbsg.procurement@gamuda.com.sg
- **Vietnam (Ho Chi Minh)** : glhcmc.procurement@gamudaland.com.my
- **Vietnam (Hanoi)** : glhn.procurement@gamudaland.com.my
- **Australia** : group.procurement.gab@gamuda.com.au /
group.procurement@dtinfrastructure.com.au



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